



ATCA

**AUSTRALASIAN
THERAPEUTIC
COMMUNITIES
ASSOCIATION**

**Annual Report
2020-2021**

Contents

Executive Officer's Report	1
Chair's Report	2
Treasurer's Report	3
Financial Report.....	4
Report of the Board	5
Detailed Profit and Loss Statement	6
Detailed Statement of Financial Position	8
Statement of Cash Flows	10
Notes to the Financial Statements.....	11
Statement by Members of the Committee	12
Independent Auditor's Report	13

Executive Officer's Report

Vanessa Dumbrell, ATCA Executive Officer

It has been another challenging year, and again the ATCA membership has continued to provide much needed services to residents of Therapeutic Communities (TC) and Residential Rehabilitation facilities.

Despite the complexities of this year, some members have managed to open new services. For example, Windana in Victoria has opened the Welcome House at the Maryknoll Therapeutic Community. This unique program is a short-term residential model that is a supplementary preparation stage for residents before entering treatment at the Maryknoll Therapeutic Community.

WHOS Southern NSW Region located in the grounds of the St John of God Hospital Goulburn opened this year. Funded by NSW Health the services available are the residential TC and the WHOS Hub which provides assessment and referral services, case management and a day program.

Cyrenian House in Western Australia also launched a new service in March called the Low Medical Withdrawal Unit. It has six beds, and residents can stay up to 21 days. It also provides important follow up and family support. This is an amazing effort, and I would like to congratulate the membership on continuing to deliver services through the pandemic.

The ATCA continues to see its role to ensure best quality service delivery is provided by our members. The ATCA has focused on improving accessibility to obtaining the ATCA Standard. To achieve this the ATCA has built on the work started in 2002 and signed a Deed of Agreement with QIP and developed a joint accreditation package. This has led to two TC Module Pilot assessments conducted in October and November 2021. The feedback received from assessors and services has been positive, with the Standards easy to interpret and the process straightforward. QIP are now preparing for a formal launch of the TC Module and ATCA will work with them in training assessors in the lead up to the launch.

QIP will commence the next phase of the pilot process for the ATCA Standard 1-14. The third phase of the pilot process is the ATCA Standards 1-6 and 14.

TC Training continues to be a focus for the ATCA. While this year it has been difficult to hold many face-to-face TC Training courses, it is hoped that in 2022 TC Training opportunities will increase. The ATCA is finalising the development of a hybrid online and face-to-face TC Training course, and scheduling in person training sessions.

I would like to thank Gerard Byrne for his support as Chair, and Mark Ferry for his work as Treasurer. I would also like to thank the ATCA board for their guidance this year.

Vanessa Dumbrell
Executive Officer
Australasian Therapeutic Communities Association

29 November 2021

Chair's Report

Gerard Byrne, ATCA Chair

During the past year ATCA members have against a backdrop of COVID-19, a difficult recruitment environment and funding uncertainty, continued to deliver quality and effective services. Congratulations everyone, your resilience is very much admired.

With this year's newly elected board, and the development of ATCA's Strategic Plan 2021-2024, the Association is in a phase of growth, change and renewal. Earlier this year a survey was conducted of members which identified key priority areas that you would like the Association to focus on in the coming years. Thank you to all who participated in the survey, your insights helped the Board to identify key focus areas for our collective future.

The survey has assisted in redefining the ATCA's vision, mission, and core values, and what the Association's core activities are moving forward.

Key outcomes of the survey was a very clear message that members were seeking more ATCA TC Training opportunities. Communication was a prominent topic raised, with members expressing a desire for a more user-friendly website and branding re-fresh. The ATCA has addressed these areas through the year, by beginning a review and further development of the ATCA TC Training package and the development of new branding, Facebook page and the ATCA website.

Through 2021 the ATCA has remained focused on training and promotional activities to support our membership. A key priority for the ATCA remains supporting our members in the development and retention of an informed and trained workforce. To achieve this the ATCA has provided opportunities for specialist training and professional practice development within both community and correction facility based TC's. In recent times over 360 participants have taken part in the ATCA TC Training. Due to impacts and restrictions of COVID 19, this year we were only able to hold one face-to-face training session in WA. As restrictions ease and borders open again, the ATCA will hold training events through the coming year.

At the end of 2020, the ATCA received funding from the Department of Health to undertake a feasibility study into delivering the TC Training Course online. This work was completed in March 2021, and the Feasibility Study submitted to the Department of Health.

The Feasibility Study found that the TC Training Course is a highly valued and respected program. As a result, and as mentioned above, the ATCA has undertaken a review of the training package and development of the revised package is well underway, watch this space.. This work is being undertaken by the ATCA Board Training sub-committee and a consultant. We will keep you updated as this work progresses.

This year we have re-set and are looking to the future. Planning is underway for the ATCA to hold a Symposium later in 2022 where we can come together in person once again and share our experiences and learn, again watch this space.

As a member based Association the ATCA is looking to the future and will, under the guidance of the Board and in line with the strategic plan and members wishes provide the responsive and clear support that members seek to ensure ATCA members, Therapeutic Communities and Residential Rehabilitation Services alike, are able to continue to provide their much needed responses to the variety of harms caused by alcohol and other drug use in Australia and New Zealand.

I would like to thank the Board and the ATCA membership for their ongoing support of our Association.

Gerard Byrne
ATCA Chair
Australasian Therapeutic Communities Association

29 November 2021

Treasurer's Report

Mark Ferry, ATCA Treasurer

It is my pleasure to present to the membership of the Australasian Therapeutic Communities Association (ATCA) the Annual Treasurer's report for the financial year 2020-2021.

As a Peak Body for Therapeutic Communities located in New Zealand and Australia ATCA exists to support its members and to promote the therapeutic community model of treatment.

The Constitution of the Association states, in Clause 10.3; Sub-clause (b): Subject to the requirements of the Act, the ordinary business of the annual general meeting shall be: to receive from the Board reports upon the transactions of the Association during the last preceding financial year.

In compliance with this Clause and Sub-clause, I present the 2020-2021 Annual Financial Audit Report. Further to the report I would like to note that the Association has maintained and strengthened its financial viability during the past financial year.

This has been achieved by ongoing funding from the Commonwealth Department of Health, as Treasurer and on behalf of the Board of Directors and membership, I would like to extend our appreciation of the ongoing support provided by the Commonwealth Department of Health.

The Association, at the time of the annual audit, had net assets of \$90,661.00 without liability.

I would like to acknowledge the efforts of Vanessa Dumbrell and Gerard Byrne, for their commitment to their roles in the last financial year.

Mark Ferry
Treasurer
Australasian Therapeutic Communities Association

29 November 2021

Financial Report

For the year ended 30 June 2021

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Australasian Therapeutic Communities Association

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Financial Statements

For the year ended 30 June 2021

Report of the Board

For the year ended 30 June 2021

Your board members submit the financial accounts of the Australasian Therapeutic Communities Association for the financial year ended 30 June 2021.

Board Members

The names of board members at the date of this report are:

- Gerard Byrne
- Mark Ferry
- Carol Daws
- Eric Allan
- Bernice Smith
- Jenny Boyle
- Anne-Maree Kaser
- Scott Wilson

Principal Activities

The principal activities of the association during the financial year were: to support, represent and advocate for programs that restore a sense of self, hope and belonging through the use of the Therapeutic Community model of treatment for persons affected by drug conditions and substance dependency.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The profit from ordinary activities after providing for income tax amounted to

	Year ended 30 June 2021	Year ended 30 June 2020
	\$	\$
	25,903	58,392

Signed in accordance with a resolution of the Members of the Board



Gerard Byrne



Mark Ferry

30 November, 2021

Detailed Profit and Loss Statement

For the year ended 30 June 2021

	2021 \$	2020 \$
Income		
Covid-19 - Business Cash Boost	-	38,064
Other Income	51	78
Members' Dues	54,805	58,105
DoH Secretariat	113,103	113,103
TC Training	24,000	89,381
Grant - TC Feasibility Study	20,000	-
Full Delegate - Conference	-	75,268
Sponsorship - Conference	-	1,536
Member Contributions - Video Project	-	23,600
Total income	211,959	399,135

Detailed Profit and Loss Statement (continued)

For the year ended 30 June 2021

	2021 \$	2020 \$
Expenses		
Bookkeeping	3,997	3,124
Bank Charges	274	693
Board Expenses		
Board and Meeting Costs	669	2,322
Directors Travel & Accommodation	-	10,216
Per Diem	-	4,653
	669	17,191
Conferences		
Audio Visual	-	13,574
Delegate & Other Costs	-	11,843
Event Management	-	24,560
Speaker	-	10,045
Venue	-	26,060
	-	86,082
Contractors/Consultant	6,540	2,621
Insurance	5,918	6,577
Office Expenses	1,048	6,784
Other Costs; Advertising, Other	-	100
Printing & Stationery	409	1,372
Professional Fees	7,900	7,750
Provision Annual Leave	5,647	(10,645)
Provision for Long Service Leave	1,369	(12,783)
Public Relations	12,392	36,951
Training and Conferences	-	2,148
Salaries	86,917	111,611
Subscriptions	6,902	6,735
Superannuation	8,257	7,923
Telephone & Teleconference	1,340	1,563
IT Expenses	8,148	1,104
TC Training	25,790	54,898
Travelling & Accommodation	-	2,126
Website	2,539	6,818
Total expenses	186,055	340,743
Profit from ordinary activities before income tax	25,903	58,392
Income tax revenue relating to ordinary activities	-	-
Net profit attributable to the association	25,903	58,392
Total changes in equity of the association	25,903	58,392
Opening retained profits	64,757	6,365
Net profit attributable to the association	25,903	58,392
Closing retained profits	90,661	64,757

Detailed Statement of Financial Position

as at 30 June 2021

	Note	2021 \$	2020 \$
Current Assets			
Cash Assets			
Cash at Bank - Westpac trading accounts		20,807	16,131
Westpac Account 194364		1,176	1,565
Maxi - Management		25,494	16,481
Maxi Account		60,832	21,113
Cash on Hand		48	48
		108,359	55,339
Receivables			
Trade Debtors		-	26,900
Sundry Debtors - Cash Boost		-	28,064
		-	54,964
Total Current Assets		108,359	110,303
Non-Current Assets			
Property, Plant and Equipment			
Plant & Equipment		5,721	5,721
Less: Accumulated Depreciation		(5,721)	(5,721)
		-	-
Total Non-Current Assets		-	-
Total Assets		108,359	110,303

Detailed Statement of Financial Position (continued)

as at 30 June 2021

	Note	2021 \$	2020 \$
Current Liabilities			
Payables			
Unsecured:			
Sundry Creditors		6,600	-
Superannuation Payable		2,100	2,212
Prepaid Training Income		-	24,000
Novated Lease Payable		1,169	-
		9,869	26,212
Current Tax Liabilities			
GST Holding Account		(2,016)	4,045
GST Adjustments		(601)	-
PAYG Withholding		3,430	15,288
		813	19,333
Provisions			
Provision for Annual Leave		5,647	-
		5,647	-
Total Current Liabilities		16,329	45,545
Non-Current Liabilities			
Other			
Provision for Long Service Leave		1,369	-
		1,369	-
Total Non-Current Liabilities		1,369	-
Total Liabilities		17,698	45,545
Net Assets		90,661	64,757
Members' Funds			
Accumulated surplus (deficit)		90,661	64,757
Total Members' Funds		90,661	64,757

Statement of Cash Flows

For the year ended 30 June 2021

	2021 \$	2020 \$
Cash Flow From Operating Activities		
Receipts from customers	266,923	346,867
Payments to Suppliers and employees	(213,903)	(309,756)
Net cash provided by (used in) operating activities (note 2)	53,020	37,111
Net increase (decrease) in cash held	53,020	37,111
Cash at the beginning of the year	55,339	18,228
Cash at the end of the year (note 1)	108,359	55,339

Note 1. Reconciliation Of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cash at Bank - Westpac trading accounts	20,807	16,131
Westpac Account 194364	1,176	1,565
Maxi - Management	25,494	16,481
Maxi Account	60,832	21,113
Cash on Hand	48	48
	108,359	55,339

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Net Profit

Operating profit (loss) after tax	25,903	58,392
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	54,964	(52,268)
(Increase) decrease in prepayments	-	14,882
Increase (decrease) in trade creditors and accruals	(16,343)	23,033
Increase (decrease) in sundry provisions	(11,504)	(6,927)
Net cash provided by operating activities	53,020	37,111

Notes to the Financial Statements

For the year ended 30 June 2021

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of Victoria. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a. Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

b. Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

c. Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

d. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

e. Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

f. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

g. Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Statement by Members of the Committee

For the year ended 30 June 2021

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note I to the financial statements. In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Australasian Therapeutic Communities Association as at 30 June 2021 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Gerard Byrne
President



Mark Ferry
Treasurer

18 November, 2021

Independent Auditor's Report

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Australasian Therapeutic Communities Association (the association), which comprises the Statement by Members of the Committee, the Income and Expenditure Statement, Balance Sheet as at 30 June 2021, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2021 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Reform Act 2012.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Reform Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Reform Act 2012 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Independent Auditor's Report (continued)

Report on the Audit of the Financial Report

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on : 18 November, 2021

Paul H. Twohill

Paul H Twohill,
Gregory & McCarthy
75 Lead Street Yass NSW